

**SPECIAL MEETING OF THE  
PARK & TREE BOARD and CEMETERY BOARD  
6:30 p.m., THURSDAY, MARCH 26, 2026  
City Hall**

Livestream link:

<https://boxcast.tv/view/fox-hall--cemetery-board-xgb5dzqit5urvhb6purr>

1. CALL TO ORDER
2. ADOPT AGENDA
3. DISCUSSION - of potential tree planting at Louisburg Cemetery by the Park & Tree and Cemetery boards.
4. ADJOURNMENT



**To:** Park & Tree and Cemetery Boards

**From:** Staff

**Date:** March 23, 2026

**Re:** Tree planting at the Louisburg Cemetery

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At the February and March Park & Tree Board meeting, members discussed annual tree planting. Park & Tree staffer Danny Summa told board members there is currently \$5,000 in the Parks fund for tree planting. He would like to schedule the tree planting in conjunction with Arbor Day and with the volunteer effort during the parks spruce-up day April 25. Tree planting fulfills a requirement to maintain the Tree City USA status. During that discussion it was mentioned the Cemetery Board had previously discussed planting trees at the cemetery, but that Board does not have budgeted money for tree planting. Two of the Park members have tree background with one a certified arborist and landscape designer, and the other a forestry manager for the Forestry Service. At the March meeting Park member Andy Gibbons provided drawings of how potential landscape would look if planted between the sidewalk and the cemetery's drive that would provide some screening from Amity Street and also help beautify the cemetery. (See attached images). The other option discussed was planting a long line of trees but generally the Park board thought this grouping looked more visually appealing.

There was discussion if the plantings might hinder the view of the City's community sign located on the west edge of the cemetery. Mr. Gibbons created a You Tube video that helps see the plantings in 3D and noted the sign's visibility should not be a problem. He said this video is to scale. View the video: <https://youtu.be/sj8rBjZV654> (This video will be shown during the meeting.)

Park & Tree Board wanted to involve the Cemetery Board in the discussion before any further action is taken. Members of the two boards should discuss the merit of using some or all of the Park & Tree Board budget to plant trees and other plants at the cemetery.

Financial: None at this time.

Recommendation: Discuss the option to plant trees at the Louisburg Cemetery. Any recommendation to the Council to proceed would need to be made by the Park & Tree Board as that is the board that oversees the tree planting being discussed. Additional consideration would be to have Andy Gibbons and/or Patrick Martin work with staff to select the trees, other plants and materials to be purchased to enable all items to be planted on April 25.

Sample motion: *I move to recommend to City Council to allocate the total \$5,000 (or some other amount to be determined) tree planting line item to install trees and other plants at the Louisburg Cemetery in a landscape area as outlined in the images and video provided at the meeting.*









