

**LOUISBURG CITY COUNCIL WORKSHOP  
6:30 P.M., FEBRUARY 26, 2026  
CITY HALL, 215 S. BROADWAY**

Workshop link:

<https://boxcast.tv/view/councilcommissionboard-jointworkshop-rfphgayzkn4xspn82gqg>

The City Council will meet with designees of each of the City's boards/commissions to discuss future budget requests and/or process changes.

6:30-6:50 - Park & Tree Board

6:50-7:10 – Convention & Tourism Committee

7:10-7:30 – Planning Commission

5-minute break if needed

7:35-7:55 – Historic Preservation Commission

7:55-8:15 - Fox Hall/Cemetery Board

### **(6:30-6:50 pm) Park & Tree Board – Wayne Knop, chair**

*Park & Tree Board: 6 members, 3-year terms. No residency requirement; Recreation or conservation background helpful but not necessary; Meets second Monday of the month at 6:30 p.m.*

*Function: The Park and Tree Board is responsible for all the city's parks including City Park, located between South Third and South Fourth streets and Olive and Vine streets; Ron Weers Park, located at City Lake at South Metcalf and South 16th St; Lewis-Young Park, located at 26600 Jingo Road, northwest of town; and Louisburg Aquatic Center, playground and sand volleyball courts, 402 Aquatic Drive. There are six voting members and one non-voting member representing the Louisburg Recreation Commission.*

### **2027 Budget Request and Priorities**

1. Overall priority - Uniform signage for all parks with implementation at LYP first\*
2. City Park – add parking on the NE corner of the block\*
3. Ron Weers Park – expand parking lots\*
4. Lewis-Young Park – rehab the concession stand/restrooms and budget for new play equipment with a potential focus to be on “natural” play equipment\*
5. Install landscape between the pool and apartments to the south and/or add mesh screening to fence with screening a priority
6. Remove the interior of the Aquatic Center from the Park & Tree area of responsibility with only that area outside of the pool fencing to be under Park & Tree review
7. Designate the S. Second & Mulberry block as a public open/green space and lend support for a multi-use structure at that block\*
8. \*Potential grant from Kansas Department of Wildlife & Parks for some of the items mentioned above

### **(6:50-7:10 pm) Convention & Tourism Committee – Anna Sprague, chair**

*Convention and Tourism Committee: 5 members, 2-year terms. No residency requirement; Members should represent both small and large businesses and businesses within the City. Meets the second Wednesday of each month at 6:30 p.m.*

*Function: The Convention and Tourism Committee is established by Charter Ordinance No. 994. This committee makes recommendations to the Governing Body concerning programs and expenditures for the promotion of conventions and tourism. The ordinance allows the City to levy a transient guest tax for sleeping accommodations paid at any hotel, motel or tourist court.*

*The CTC mission statement is: Fostering Sustainable Growth, Cultivating Community Pride: Our mission is to regenerate the spirit of our small farm town by promoting and preserving its agricultural heritage, nurturing local culture, and creating enriching experiences for visitors. Through sustainable tourism initiatives, we aim to enhance economic vitality while fostering a sense of community pride and connection in our region.*

### **2026 Budget Request and Priorities**

1. Work with other City boards/commissions and Governing Body to see a multi-use structure built at S. Second & Mulberry.
2. There is desire for CTC to partner with/tag with an existing event for future but have not landed on what to pursue. The March meeting is to be focused on brainstorming for that event or other activities.

### **(7:10-7:30 p.m.) Planning Commission – Chris Hoffman, vice chair**

*Planning Commission: 7 members 3-year terms. 2 members may live within 3 miles of city limits; all others are city residents; Building trades experience helpful but not necessary; Meets last Wednesday of the month at 6:30 p.m.*

*Function: The Planning Commission is established by KSA 12-701 and Code of the City of Louisburg. The role of the Planning Commission is to provide comprehensive planned community development through recommendations on annexation, rezoning, Conditional or Special Use Permits requests, ordinance changes or additions to enhance quality of live and development opportunities for the City of Louisburg and its citizens. The Planning Commission should be a positive influence for guiding residential, commercial and industrial development within the community. Members of the Planning Commission should be visionary and proactive in their deliberations.*

### **2026 Budget Request and Priorities**

Planning Commission put together a list of priority items at the June 2024 meeting based on an annual review of the Bright Future Comprehensive Plan. Those items were discussed again at its special meeting Feb. 4, 2025.

1. Third-party reviews – This could include plan review, stormwater study review or inspection services.

**(7:35-7:55 p.m.) Historic Preservation Commission – Travis Thompson, chair**

*Historical Preservation Commission: 5 members, 3-year terms. No residency requirements; Ideally members shall have interest, knowledge or training related to historic preservation fields such as: history, architecture, landscape architecture, architectural history, archaeology, planning, engineering, real estate, law, finance, building trades, urban design and geography. At least 2 members, if possible, should be in a preservation-related profession such as archaeology, architectural history, conservation, cultural anthropology, curation, engineering, folklore, historic architecture, historic landscape architecture, historic preservation planning, historic preservation or history. Meets quarterly, February, May, August, November on the first Wednesday of the month, at 6:30 p.m.*

*Function: The 5-member Historic Preservation Commission oversees the efforts to recognize and protect historic places within Louisburg.*

**2026 Budget Request and Priorities**

1. Certified Local Government update
2. HPC brochure

**(7:55-8:15 p.m.) Fox Hall/Cemetery – Dennis DeShazer, member**

*Fox Hall/Cemetery Board: 5 members; 3-year terms. No residency requirements; Meets quarterly, February, April, July, October, at 6:30*

*Function: Fox Hall: The Fox Hall board is a 5-member board that oversees operations of Fox Hall, the community center located next to City Hall.*

*Function: Cemetery Board: The Cemetery board is a 5-member board that oversees operations of Louisburg Cemetery.*

**2026 Budget Request and Priorities**

**For the cemetery:**

1. Headstone monument repair- \$6,000-\$7,000 – This is another on-going request as many of the headstones in the older section of the cemetery are in disrepair or could potentially be hazardous. The desire is to have this be an annual budget request.

**For Fox Hall:**

1. The board did not discuss any priority items for Fox Hall